



TYPE OF VENUE

Bed & Breakfast	<input type="checkbox"/>	Camping	<input type="checkbox"/>	City Hotel	<input type="checkbox"/> Y
Country Hotel	<input type="checkbox"/>	Bush Venue	<input type="checkbox"/>	Game Lodge	<input type="checkbox"/>
Conference Venue	<input type="checkbox"/>	Guest House	<input type="checkbox"/>	Guest Lodge	<input type="checkbox"/>
Resort Hotel	<input type="checkbox"/>	Self Catering	<input type="checkbox"/>	Tented Camp	<input type="checkbox"/>
Time Share	<input type="checkbox"/>	Restaurant	<input type="checkbox"/>	Corporate Facility	<input type="checkbox"/>
National Park	<input type="checkbox"/>	Private Game Reserve	<input type="checkbox"/>		

CONTACT DETAILS

Physical Address 6-8 Palm Boulevard, New Town Centre, Umhlanga Ridge
Postal Address PO Box 2000, Umhlanga Rocks, 4320
Telephone Number 031-581 8000
Facsimile Number 031-581 8001
Website address www.royal-palm.co.za

MANAGEMENT

Position	Name & Surname	E-mail Address
General Manager	Leean Murugan	gm@royal-palm.co.za
Deputy General Manager	Rekha Sohun	resman@royal-palm.co.za

BANKING DETAILS

Name of account Royal Palm Hotel
Branch Nedbank - Gateway
Branch Code 164 826
Account Number 1648163211



NUMBER OF BEDROOMS

Standard	<input type="text" value="60"/>	2 Bedroom Suites	<input type="text" value="10"/>	Studio Rooms	<input type="text" value="10"/>
3 Bedroom Penthouse	<input type="text" value="6"/>	2 Bedroom Penthouse	<input type="text" value="8"/>	Non-smoking	<input type="text"/>
Star Rating/Grading	<input type="text" value="4"/>	Total Rooms	<u>94</u>		
Luggage Room	<input type="text" value="Y"/>	Check in time	<u>14:00</u>		
Porter Service	<input type="text" value="Y"/>	Check out time	<u>10:00</u>		

FACILITIES WITHIN ROOMS

Colour TV	<input type="text" value="Y"/>	Remote Control	<input type="text" value="Y"/>	Satellite TV	<input type="text" value="Y"/>
In-House Channel	<input type="text" value="N"/>	Radio	<input type="text" value="Y"/>	Alarm Clock	<input type="text" value="N"/>
Hairdryer	<input type="text" value="Y"/>	Room Service	<input type="text" value="Y"/>	Comp. Pressing Service	<input type="text" value="N"/>
Tea & Coffee	<input type="text" value="Y"/>	Laundry Service	<input type="text" value="Y"/>	Telephone	<input type="text" value="Y"/>
Internet/E-mail	<input type="text" value="Y"/>	Mini Bar	<input type="text" value="Y"/>	Air Conditioning	<input type="text" value="Y"/>
Bath Consumables	<input type="text" value="Y"/>	Hotel Stationary	<input type="text" value="Y"/>	Luggage Rack	<input type="text" value="Y"/>
Bath	<input type="text" value="Y"/>	Shower	<input type="text" value="Y"/>	Separate Bath & Shower	<input type="text" value="Y"/>
Fridge	<input type="text" value="Y"/>	Room Safes	<input type="text" value="Y"/>	Direct Telephone Lines	<input type="text" value="N"/>
Fireplace	<input type="text" value="N"/>	Private Patio	<input type="text" value="Y"/>		

CHILDRENS POLICY

Children: 0 - 11 years of age Free of charge accommodation only when sharing with full paying adults, meals charged for on consumption

Children: 12 years & older Occupy their own room and pay full adult rate

Two children occupying their own rooms or inter-leading rooms will be charged the adult single rate for one child only and the second child will stay FOC room only.

Studio & Junior Suite: Maximum 2 persons sharing

2 Bed Room Suite & Penthouse: Maximum 2 adults + 2 children

3 Bed Room Penthouse: Maximum 2 adults + 4 children

CLIMATE

Summer Hot, humid and wet

Winter Cool and dry

WHAT TO TAKE

See weather above and bring appropriate clothing. Beachwear, hat, sun cream, etc



TRANSPORTATION

Airport nearby Y Airstrip N Car Hire (Nearby) Y
Helipad (Nearby) Y Limousine Service AC

MINIBUS SHUTTLE

Airport AC Rate On request Local Attractions AC Rate On request

DISTANCE FROM

Name of nearest CBD	Umhlanga	Number of Kilometres	2km
Name of nearest Airport	King Shaka International	Number of kilometres	10km
Name of nearest Airport	Virginia Airport	Number of kilometres	6km

HOW TO GET THERE

BY AIR

Option 1: King Shaka International Airport, transfers to and from the Airport can be arranged

Option 2: Charter flights can be arranged to and from Virginia Airport

BY ROAD FROM THE NEAREST AIRPORT

From the Airport, take the N2 south until you get to the exit 12 Board which reads Gateway, La Lucia, Mount Edgecombe at the off-ramp, turn left at the top of off-ramp. Take the Umhlanga Rocks Drive off-ramp, turn left and then left into Medigate Drive at Umhlanga Hospital. Continue around the Fountain circle into Palm Boulevard. The hotel will be on your right.

From Durban CBD, take M4 and drive north towards Umhlanga

Take Mount Edgecombe, Phoenix turn off (exit 182). Turns off at the next off-ramp to Gateway, Umhlanga. At the first robots, turn right, then left into Medigate Drive at Umhlanga Hospital. Continue around the Fountain circle into Palm Boulevard. The hotel will be on your right.

PARKING FACILITIES

Hotel Car Park	<input type="checkbox"/> Y	Distance from hotel	Underground
Capacity	1 Bay Per Room	Coach Parking	<input type="checkbox"/> N
Security	<input type="checkbox"/> Y		



ATTRACTIONS *(On site or nearby)*

Big Five	<input type="checkbox"/> N	Beach	<input type="checkbox"/> Y	Wave House	<input type="checkbox"/> Y
Bowling Alley	<input type="checkbox"/> Y	Bush Meals	<input type="checkbox"/> N	Theatre	<input type="checkbox"/> Y
Casino	<input type="checkbox"/> Y	Self Catering	<input type="checkbox"/> OR	Adventure Golf	<input type="checkbox"/> Y
Wine Tasting	<input type="checkbox"/> Y	Boat Trips	<input type="checkbox"/> Y		

LEISURE ACTIVITIES *(On site or nearby)*

Bird Park	<input type="checkbox"/> Y	Fishing	<input type="checkbox"/> Y	Game Drives	<input type="checkbox"/> N
Marine Park	<input type="checkbox"/> Y	Hunting	<input type="checkbox"/> N	Sharks Board	<input type="checkbox"/> Y
Whale Watching	<input type="checkbox"/> N	Golf	<input type="checkbox"/> Y	Day Tours	<input type="checkbox"/> Y
Jogging Track	<input type="checkbox"/> Y	Shopping	<input type="checkbox"/> Y		

WATER ACTIVITIES *(On site or nearby)*

Deep Sea Diving	<input type="checkbox"/> Y	Scuba Diving	<input type="checkbox"/> Y	Snorkeling	<input type="checkbox"/> Y
Swimming	<input type="checkbox"/> Y	White Water Rafting	<input type="checkbox"/> N	Sailing	<input type="checkbox"/> Y
Water Skiing	<input type="checkbox"/> N				

ADVENTURE ACTIVITIES *(On site or nearby)*

4x4 Course	<input type="checkbox"/> Y	Abseiling	<input type="checkbox"/> N	Balloon Safaris	<input type="checkbox"/> N
Game Capture	<input type="checkbox"/> N	Bungee Jumping	<input type="checkbox"/> N	Hiking	<input type="checkbox"/> N
Horse Safaris	<input type="checkbox"/> N	Mountain Biking	<input type="checkbox"/> N	Sundown Cruise	<input type="checkbox"/> Y
Team Building	<input type="checkbox"/> Y	Indoor Rock Climbing	<input type="checkbox"/> Y		

SPORTS & HEALTH ACTIVITIES *(On site or nearby)*

Action Cricket	<input type="checkbox"/> N	Beautician	<input type="checkbox"/> Y	Bowls	<input type="checkbox"/> N
Hairdresser	<input type="checkbox"/> Y	Tennis Court	<input type="checkbox"/> N	Health Club/Hydro/Spa	<input type="checkbox"/> Y
Squash	<input type="checkbox"/> Y	Volley Ball	<input type="checkbox"/> N	Compact Fitness Centre	<input type="checkbox"/> Y
Outdoor Pool	<input type="checkbox"/> N	Indoor Pool	<input type="checkbox"/> N		



INDOOR GAMES / ENTERTAINMENT *(On site or nearby)*

Billiards	<input type="checkbox"/>	Cinema	<input type="checkbox"/>	Darts	<input type="checkbox"/>
Kiddies Care Centre	<input type="checkbox"/>	Games Room	<input type="checkbox"/>	Bars	<input type="checkbox"/>
Pool Table	<input type="checkbox"/>	Snooker	<input type="checkbox"/>	Table Tennis	<input type="checkbox"/>
DVD Players	<input type="checkbox"/>	Kids Entertainment	<input type="checkbox"/>		

ADDITIONAL INFORMATION

Banking Facilities	<input type="checkbox"/>	Disabled Friendly	<input type="checkbox"/>	Pet Friendly	<input type="checkbox"/>
Exhibition Centre	<input type="checkbox"/>	Foreign Exchange	<input type="checkbox"/>	In-House Florist	<input type="checkbox"/>
In-House Dancers	<input type="checkbox"/>	Malaria Free	<input type="checkbox"/>	Travel Desk	<input type="checkbox"/>
Weddings	<input type="checkbox"/>	Translation Facilities	<input type="checkbox"/>		
Children Friendly	<input type="checkbox"/>	From what age?	<u>All Ages</u>		
Baby Sitting	<input type="checkbox"/>				



CONFERENCE FACILITIES: 1 ON 1 EVENTS CENTRE

NAME OF ROOM	MAXIMUM CAPACITIES						FLOOR DIMENSIONS			AREA (m ²)	LIGHTING				POWER	DOORS		SCREENS	
	Boardroom	Cinema	Auditorium	U-Shape	Schoolroom	Banquet	Length (m)	Width (m)	Height (m)		Room Control	Dimmers	Windows	Black Out		No of Sockets	Height Max	Width Max	Height Max
PRIVATE 1	42	130	40	80	80	14	8	+/-2.8	308	N	N	Y	4	8x6					
						13	4	+/-2.8											3
PRIVATE 2	24	50	20	36	30	12	C	+/-2.8	300	Y	Y	N	Y	5	8x6				

Number of Breakaways

If Skylight is used as the Main Conference Venue then 3on1, 4on1 and 2on1 will be used as breakaways

Max Capacity Each

See above breakdown of Seating Capacities

Audio-Visual Equipment

- Stage (6 Pieces) @ R2 400.00
- Data Projector @ R1 000.00
- Mixer included with PA System
- Sound Cable @ R35.00
- DVD @ R300.00
- Technician @ R350.00 per hour
- Screen @ R750.00
- PA System @ R2000.00
- Lapel / Roving Microphone @ R360.00
- Podium / Lecturn @ R180.00
- Lazer Pointer @ R250.00

For our Full Day Conference Package (R350.00 per person) the following is included in the venue:

- Conference Venue from 08h00 - 17h00
- Tea/coffee on arrival
- Mid Morning tea break with snack
- Mid afternoon tea break with snack
- Lunch in Dish Restaurant
- Standard equipment (Data Projector, screen, cordless microphone, flipchart and flip chart pens)
- Bottled mineral water and sweets
- Notepad and pens
- Parking – 1 per delegate
- Staffing
- 14% VAT
- PA System and 1 Hand Held Microphone



General Conference Equipment:

Air Conditioning	<input type="checkbox"/>	Pre-Assembly Foyer	<input type="checkbox"/>	Sound Proof	<input type="checkbox"/>
Outside Tea/Coffee Area	<input type="checkbox"/>	Natural Daylight	<input type="checkbox"/>	Black Out	<input type="checkbox"/>
Water Stations	<input type="checkbox"/>	Water & Sweetssss	<input type="checkbox"/>	Standard Décor	<input type="checkbox"/>
Conference Stationary	<input type="checkbox"/>	Business Services	<input type="checkbox"/>		

Flooring Description:

Wood	<input type="checkbox"/>	Carpet	<input type="checkbox"/>	Tiles	<input type="checkbox"/>
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Colour of Carpets: Brown

Colour of Linen: White tablecloths and brown linen napkins

